

Exhibit Space Rules and Regulations

Exhibit Hall Location – The Santa Ana Star Center

Booth Fees – Each 8 x 10 booth space is \$350.00. Each 16 x 20 space is \$500.00. No refunds will be given

Provided – Each 8 x 10 space is provided with 2 tables and 2 chairs. Bigger spaces will be provided with up to 4 tables. Each table will have dressing. The exhibitor must rent electrical connections at an additional charge.

Personnel Badges – Please notify us of how many badges you need. A limit of 4 is given. Each personnel badge comes along with one copy of the Dream Big Fly High Program book. This badge will allow you in to watch the meet only. You may not enter the floor, backstage, or the buffet. All personnel badges are exclusively for those employees of the exhibiting firm.

Payment – Payments must be made payable to USA Gymnastics no later than April 1st, 2010.

Booth Assignment – Booth assignments are made on a first-come first-served basis once full payment is received along with two signed copies of the contract.

Exhibit Schedule – *Set up* Thursday April 8th 8:00 AM – 3:00 PM. *Open hours* 3/8 3:30-7:00 PM. 3/9 7:45 AM – Final Awards. 3/10 7:45 AM-2:00 PM. You may tear down any time after the start of Session 8 11:30 AM.

Security – NMUSAG will provide security through Santa Ana Star Center.

Restrictions in Use of Space – All demonstrations or activities must be confined to the limits of the exhibit booth. No sales of Food or Drinks of any type are allowed.

Tax Payments - At the end of the event a 12% tax on sales will be paid to the Santa Ana Star Center.

Liability and Insurance – NMUSAG, Santa Ana Star Center, or any officers or staff members of the same will not be responsible for the safety of the property of the exhibitors, their representatives, or employees from theft, damage by fire, accident, or other causes, but will use reasonable care to protect the exhibitors from such loss. Exhibitors wishing to insure their exhibits must do so at their own expense.

Contract for Exhibit Booth Space Reservation

2010 Region 3 Level 9/10 Regional Meet

Santa Ana Star Center – Rio Rancho, NM April 8-11, 2010

Exhibiting Firm Information

Name _____

Contact Person _____

Address _____

City _____ State _____ Zip _____

Phone number _____ Fax Number _____

Email address _____

Please describe exhibit _____

Space Reservation

#	Space	Rate
	8 x 10	\$350.00
	16 x 20	\$500.00
	Electrical	\$30.00

Total due \$ _____

Personnel Badges

1. _____

2. _____

3. _____

4. _____

Method of Payment – Please send a check along with 2 signed copies of the contract to

Esther Jones

C/o Albuquerque Gymnastics School

10280 Comanche Rd NE

Albuquerque, NM 87111

Authorized Signature

Signature _____ Date _____